

Living Stream Ministry

2431 W. La Palma Ave / Anaheim, CA 92801

P.O. Box 2121 / Anaheim, CA 92814 / USA

January 12, 2021

To: All the Churches in the Lord's Recovery

Re: International Training for Elders and Responsible Ones—April 2021

Dear Brothers:

We would like to announce the dates of the International Training for Elders and Responsible Ones—April 2021. The ITERO should be carried out over the three day period of April 16-18. The suggested schedule for the training is to begin at 8:30 AM, Friday, April 16, 2021 and conclude at 12:30 PM, Lord's Day, April 18, 2021.

The ITERO this April will be carried out by webcast in the same way that the ITERO was carried out in March of last year. If the environment changes and the government and the Lord through the fellowship permit, some brothers may be able to gather together locally or even regionally.

In order to continue this gathering in the way of training, we require that all attendants adhere to a standard application procedure by filling out an application form and submitting a \$75.00 USD donation. In addition to the elders, we encourage all those who are bearing responsibility and who are learning to serve to apply also, and we ask that the elders in their locality recommend them. This training is for brothers only. We ask that sisters not apply. We hope that through such perfecting times, the Lord will make us all able ministers of the New Testament, effective building material for the universal building up of the Body of Christ, and good stewards and serving ones in our respective local churches.

A registration packet including the application form are enclosed.

Yours in His recovery,

Living Stream Ministry

Information Concerning the
International Training for Elders and Responsible Ones
April 16-18, 2021

1. **Location:** The general sessions of the training will be held online at itero.lsmwebcast.com. All of the messages will be pre-recorded.
2. **Registration:**
 - A. Due Date: The due date for registering is April 1, 2021.
 - B. How to Register: Online registration is available at www.lsmregistration.com. Please see the enclosed online registration instructions for assistance. Alternatively, applications can be faxed to 714-236-6005, emailed to register@lsm.org, or mailed to 2431 W. La Palma Avenue, Anaheim, CA 92801. If submitting registration forms by mail, please be sure to send them in time to arrive on or before the registration due date. Mailed applications received after the due date will not be accepted.
 - C. Late Registration and Substitutions: There will be no allowance for registration after the April 1 due date. Any ITERO registration received after the April 1 registration due date will not be accepted.

Substitutions, only from within the same locality, can be made up to one week before the start date of the ITERO, and must be requested by the locality's training administrator. After this time, no changes will be allowed.

Please take note of the ITERO registration due date and plan accordingly when making announcements to the saints, so that they will be able to send in their registration information in a timely manner.
3. **Cost:** The ITERO donation is \$75.00 USD. Please submit the donation with the application form by **April 1, 2021**.
4. **Translation:** There will be translation into Chinese, Korean, Spanish, and Portuguese. Some additional languages may also be included.
5. **Outlines and Name Badges:**
 - A. LSM will not print or ship any ITERO outlines or name badges.
 - B. PDFs of the ITERO outline publication in all languages will be available to the brothers when they log in to view the messages at itero.lsmwebcast.com.
 - C. Brothers may print a copy of the ITERO outline for their personal participation in the ITERO, but should not print or distribute additional copies without written permission from Living Stream Ministry.

6. ITERO Webcast

A. Accessing the ITERO messages:

1. The ITERO messages can be viewed at itero.lsmwebcast.com. **Every brother** who has registered for the ITERO will receive an email containing login credentials by end of day PST Friday, April 9, 2021.
2. All messages will be pre-recorded.
3. **The ITERO should be carried out over the three day period of April 16-18, 2021. ITERO webcast accounts will be deactivated end of day April 18, 2021 (24:00) in your time zone.** Messages will be available on itero.lsmwebcast.com at the following times:
 - a. Messages 1-3 will become available at 10:00 PM (22:00) in your time zone, on Thursday, April 15, 2021.
 - b. Messages 4-6 will become available at 10:00 PM (22:00) in your time zone, on Friday, April 16, 2021.
 - c. Messages 7-8 will become available at 10:00 PM (22:00) in your time zone, on Saturday, April 17, 2021.
4. We recommend that you keep the following meeting schedule in your local time zone:
 - a. April 16th: 8:30 AM, 10:45 AM, and 1:30 PM
 - b. April 17th: 8:30 AM, 10:45 AM, and 1:30 PM
 - c. April 18th: 8:30 AM and 10:45 AM. (On the Lord's Day, the last meeting can be scheduled in the evening so brothers can attend the Lord's Day morning meeting.)
5. Any brother who has not yet submitted the \$75.00 USD ITERO donation at the start of the ITERO will need to do so before he is able to access the messages online. If the ITERO donation has not been received, there will be a prompt on the ITERO webcast site which will allow the donation to be submitted by credit card or electronic check.

B. Viewing the messages:

1. **We recommend that all brothers watch the messages from their homes.**
2. Brothers must provide an email address at the time of their registration so that login credentials can be provided to them.
3. If your locality has the technical ability, the brothers registered for the ITERO can watch the messages together via Zoom or similar platform.

C. **Devices:** In order to view the webcast messages, your device must meet the following minimum requirements:

Windows:

OS Versions: 7, 8, or 10

Browsers: Chrome, Firefox, Edge

Macs:

OS Versions: 10.12 or later

Browsers: Safari, Chrome, Firefox, Edge

iPhones & iPads:

OS Versions: 11.2.1 or later

Browsers: Safari, Chrome, Firefox, Edge

Android

OS Versions: 5.0 or later

Browsers: Chrome, Edge

7. ITERO Group Study Sessions:

- A. Group study sessions will remain a mandatory requirement for those participating in the ITERO.
- B. Groups and group leaders are to be assigned by the local elders/leading ones. Groups of 8 to 10 are optimal.
- C. Group study sessions should be conducted online by video conferencing software (such as Skype or Zoom).
- D. The attached attendance form should be provided by the responsible ones to each group leader. After the ITERO is over, the attendance sheets should be compiled by the training coordinator and sent to the LSM Registration Section by email at register@lsm.org.

TRAINING INSTRUCTIONS AND REGULATIONS

In order to have a proper atmosphere for the Lord to freshly speak to us, for the Spirit to freely operate through us, and for the organic fellowship to be practically carried out among us, we ask that all trainees read and observe the following instructions and regulations:

1. This is a training; it requires your 24-hour commitment for three days.
2. All trainees should adhere to the schedule of the training.
3. Due to the current environment of the coronavirus pandemic, you should limit all nonessential personal contact.
4. Every meeting must start with much prayer. Trainees should exercise to pray before watching the messages.
5. As this is a training, there will be assignments and study sessions.
6. **Group Sessions should be conducted online by video conference software (such as Skype or Zoom).** It is suggested that the outline and excerpts of the two morning sessions be read prior to joining the group session. Study all assigned reading material on time. Join each session prepared to share, testify, fellowship, discuss, and ask questions regarding the assigned material. During these three days, you should restrict all fellowship, corporate and private, to the subject of the training.
7. Brothers will be assigned groups for the study session by the elders/leading ones in their locality. You should not change groups without first fellowshipping with the local elders/leading ones.
8. In the Group Sessions you are required to speak, testify, PSRP, share, and participate with an exercised spirit
9. The PDF of the ITERO outline publication in all languages will be available to the brothers when they log in to view the messages at itero.lsmwebcast.com. All materials from this training, in both print and electronic formats, including outlines, audio materials, and video materials, must be obtained directly from Living Stream Ministry. We would ask the saints not to create copies of the training materials in any format without written permission from Living Stream Ministry. Do not accept copies of training materials that have been produced illegally. This applies to illegal copies for so-called “personal use.”
10. Please turn cell phones **off** during all of the ITERO messages and Group Sessions.
11. Refer all other questions to the LSM Registration Section (register@lsm.org; 714-236-8456).



Living Stream Ministry

Registration Section
2431 W. La Palma Avenue
Anaheim, CA 92801

Phone: (714) 236-8456
Fax: (714) 236-6005
E-mail: register@lsm.org

Application Form International Training for Elders and Responsible Ones April 16-18, 2021

(Please Print)

Last Name		First Name	
Locality		Date of Birth	
Mailing Address			
City		State	
Country		Zip Code / Postal Code	
Home Phone ()		Mobile Phone ()	
Email Address (please print clearly)			
Outline Language: <i>Please select one language for training outline:</i>			
<input type="checkbox"/> English <input type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Spanish <input type="checkbox"/> Portuguese <input type="checkbox"/> Other _____			
Payment: <i>Due in full with application form.</i>			
Training donation: \$75.00 USD \$ _____			
<input type="checkbox"/> Cash: _____ <input type="checkbox"/> Check #: _____ Check Date: _____ Amount: _____			
<input type="checkbox"/> Visa/MC/Disc/AMEX# : _____ Exp. Date: _____ IDCode: _____			
<i>For Office Use Only:</i> Date Received: _____ Date Processed: _____			

Applicant's Signature _____ Date: _____

Elder's Signature* _____
Print Name

Elder's signature required if the applicant is not an elder – If the applicant is an elder, please sign on **both signature lines.*

Remarks: _____

Application due: April 1, 2021

Online Registration for Training Administrators

International Training for Elders and Responsible Ones-April 2021

The following information is for training administrators only:

Because registration to attend this training requires an elder's approval, there is an authorization/enabling process. Therefore, there is the need to assign a training administrator who is in coordination with the elders in your locality. The training administrator will be able to assign logins to the brothers who have been approved to attend so that each brother may register himself online.

Once the administrator has logged in using the instructions below and activated the accounts of the brothers in their locality, those brothers will then log in using the credentials assigned to them by the training administrator. **Brothers who are not the training administrator should not try to log in and register using the information below.**

Step-by-step ITERO online registration instructions for training administrators:

1. Please go to www.lsmregistration.com.
2. If you already have an ITERO login with administrator privileges, enter the login credentials that you have used to register for past ITEROs. If you do not remember your login credentials please contact the LSM Registration Section.

Please note: ITERO login credentials are **not** the same as semi-annual training login credentials. If you have used the online registration option to register your locality for a semi-annual training, but have never registered online for an ITERO, you will need to follow the instructions below to set up a training administrator's account.

- a. If you are a new or first time training administrator, but you have registered online for past ITEROs, please contact the LSM Registration Section to have your previous login credentials activated with administrator privileges.
- b. If you are a new or first time training administrator, and you have **never** registered online for past ITEROs, please contact the LSM Registration Section to set up login credentials with administrator privileges.
- c. After your ITERO login credentials have been set up with administrator privileges, go to www.lsmregistration.com to log in.

3. After you have logged in using your training administrator credentials, you can register yourself for the current ITERO event by clicking on the “Self-Register” tab at the top of the screen. You will also have the option to submit the ITERO donation online if you so choose.
4. Once you have registered yourself for the event (or skipped this option, if you do not plan to attend), click on the “Approve Brothers” tab at the top of the screen and follow the instructions to activate login credentials for the brothers in your locality who plan to attend the current ITERO event and whom the elders have approved to attend.

Please note: Creating and activating the accounts of the brothers who will attend the ITERO does **not** constitute their registration. It is only the prerequisite to their registration. Once you have created or activated their accounts, each brother will need to log in and register himself using his personal login credentials. The registration for each brother will not be complete until he has done so. Please provide the brothers in your locality with the, “General Online Registration,” information sheet (included in this packet) to help them with this process.

If you have questions or need assistance, you may contact the LSM Registration Section either by phone at 714-236-8456, or by email at register@lsm.org.

General Online Registration Information

International Training for Elders and Responsible Ones – April 2021

Because registration to attend this training requires an elder's approval, there is an authorization/enabling process. All brothers who plan to attend the International Training for Elders and Responsible Ones and who would like to register online must first have ITERO login credentials created and/or activated by the training administrator in their locality.

Once the administrator has created or activated the login credentials for the brothers in their locality who plan to attend the current ITERO event, and who have been approved by the elders to attend, those brothers will then log in using those credentials to complete their registration.

Please note: Activation of login credentials is only the prerequisite to ITERO registration. Brothers who have had their login credentials created or activated by the training administrator in their locality are **not** automatically registered. Once their accounts have been activated, each brother will need to log in and register himself using his personal login credentials. The registration for each brother will not be complete until he has done so.

Step-by-step ITERO online registration instructions:

1. Once you receive notification from the ITERO administrator in your locality, that your ITERO login credentials have been activated. Please go to www.lsmregistration.com.
2. Enter the login credentials that have been provided to you, or that you have used to register for past ITEROs. If you do not remember your login credentials please contact the LSM Registration Section.
3. After you have logged in using your personal credentials, you can register yourself for the current ITERO event by clicking on the "Self-Register" tab at the top of the page. Please fill out the online application form as completely as possible. You will also have the option to submit the ITERO donation online if you so choose.
4. To ensure that your registration is complete, click on the, "Registration Status," link before logging out. This will provide you with the status of your registration and notify you of any required information that has not yet been received.

If you have questions or need assistance, you may contact the LSM Registration Section either by phone at 714-236-8456, or by email at register@lsm.org.